Oak Hills Executive Board Meeting

September 2, 2020. 7pm.

Oak Hills, OR

In Attendance: Nicole Evanson, Brandy Carpenter, Audra Gilman, Kim Harris, Angie Zahler, Crystal Hirata, Alina Horrocks, Heather Wadia, Jenea Phillips, Jo Salicos-Murphy

The meeting was called to order at 7:20pm

After discussion the board decided to hold Executive Board meetings the Wednesday week prior to PTO meetings, at 7pm. These meetings will be in-person as weather and COVID-restrictions permit.

Board identified goal of reducing the time of PTO meetings.

* In the interest of time, board members will submit “Board Reports” to the VP email address.
* These ‘read ahead’ items will be sent out with the PTO Agenda prior to PTO meetings.

Board recommends creation of a Fundraising Committee

* Jenea will be Board Liaison to committee
* Committee will need chair/co-chairs

All board members invited to join monthly meeting with principal

* Wed mornings the week before PTO meetings
* Meetings will be via Zoom this year
* Board president will share information at exec board meetings

5th Grade Celebration

* Nicole Evanson will be Board Liaison to committee
* Discussion needed regarding what funds are delegated to celebration

White Envelopes

* White envelopes need to be revamped for 2020-21
  + Room parties to be renamed ‘Classroom Support”
    - Note explaining this change will be added
  + Art Lit will remain listed
  + On the Move will remain listed
* Board discussed how to publicize white envelopes
  + Facebook
  + Principal newsletter
  + PTO email blasts
  + Request people promote with personal pleas and videos

Messaging

* Anything board members wish to have included in Principal’s Friday newsletter must be sent by Wednesday

Curriculum Night

* PTO representative has been requested
* Meeting will be virtual

Board discussed possible idea of teachers/principal facilitated meet&greet for students

* Board will broch with Sheila

Chalk the Walk and Kinder Greet

* Board would like to chalk the walk prior to the first day of school
* Idea to set up Photo opportunities for Kindergarten first day of school
* Families should be invited to chalk walk in their neighborhoods
* Interested people will meet at school Sunday 9/13, 3-5pm and 7-9pm (bring headlamps)

Kinder Meet and Greet

* Thursday Sept 10th, 9-10am
* PTO presence at Kinder Greet – Jenea and Nicole will attend
* PTO documents should be updated with QR codes
* Bring white envelopes to kinder greet
* Bubble machine for entertainment

Volunteer Needs:

* A google doc will be prepared for committee sign ups, in lieu of back to school night

Action Items:

* Brainstorm ways to maintain community connection this year
  + Welcoming kinder families
  + Docs for planning activities
* Community Interest Survey
  + Send thru Sheila
  + Include interest for OTM, Art Lit, Science Fair
  + VP will create and send asap
    - First thru principal newsletter, then thru PTO channels
* BSD Boundary Meeting
  + Thursday, Sept 3. 6:30 viz Zoom

Meeting Adjourned 8:43pm